

TUESDAY, AUGUST 13, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 13, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Gary K. Scherer and Mr. Harold R. Henson. April Metzger, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 6, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 13, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$508,878.33 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 13, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$129,635.27 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, AUGUST 13, 2024
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PICKAWAY COUNTY, OHIO**

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$1,500.00 – 225.2054.5501 – Probation Equipment – Juvenile Court

\$20,000.00 – 225.2029.5924 – Restitution – Juvenile Court

\$6,000.00 – 907.1226.5401 – Contract Services – Law Library

\$771.90 – 101.1105.5703 – Contingencies - Treasurer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$771.90 – 101.1105.5703 – Contingencies – Treasurer

TO

101.1120.5408 – Expense Foreign Judge/Treasurer - Treasurer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

\$100,000.00 – 101.1105.5701 – Transfer Out Miscellaneous – Commissioners

TO

401.0000.4901 – Capital Transfer In - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Department Change Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for DEPARTMENT CHANGE:

225.2029 – Family Treatment Court – Juvenile Court

Change To

225.2029 Y/E EV8 Program Development – Juvenile Court

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Line Item Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

225.2029.5924 – Restitution – Juvenile Court

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- In a battle with Spectrum concerning requested termination of circuits not being completed.
- Still working through issues getting Microphone and telephone working at SO arraignment.
- ID Networks Notified of winning contract for SO.
- More to come – CyberOhio Local Government Grant Program – Cyber Security Grant
- Met with Grant Davis – Go-Live in Oct – Training beginning at Recycling office Wednesday
- Met with Stacey and Judge Harsha – then with Equivant receiving quote without conversion
- Mark and I are working on SOW to combine SO network with County.
- BOE Tenable vulnerability findings were dealt with.
- Troubleshooting an issue with Ellery's credit card machines – running packet captures
- Connecting Arraignment desktop to County Switch to install soft phone and Office.
- BOE Tabletop Exercise with CISA - Aug 22nd 12:00 to 2:00 with invitation to City PD and FD.
- New Employee Form Created to share with departments

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: August 13th Agenda – No agenda items
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 2 lot splits in the last week, 9 open applications currently.
- CDBG: No update
- TIRC meeting held last Wednesday, issuing recommendations on all active tax incentive agreements. All were issued recommendations to CONTINUE.
- Joint Planning and Zoning Board Clarifications
- New CT Realty Road

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In the Matter of
Dye's Painting Interior and Exterior
Quote for Clerk of Court's Painting:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the estimate for interior painting of the Clerk of Court's office ceiling, walls and upper wall trim. Total estimate \$2,450.00. Repairs as needed.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Captain Steamer Cleaning Company
Quote for Restoration of Clerk of Court's Floors:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the estimate for the restoration of dry stack decorative quarry tile floor. Total estimate \$9,180.00 for 1,020 square feet.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
1000 Bulbs Invoice for
Clerk of Courts Lighting:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the invoice for 14 total 4' LED Linear Fixtures for the Clerk of Court's office lighting. Total invoice \$2,815.12.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Probate Scanning Project 2024
With American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-073024-90

Probate Scanning Project 2024

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO

TUESDAY, AUGUST 13, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for additional records scanning for Probate Court from Geopro Imaging in the amount of \$122,125.00.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$122,125.00 to Geopro Imaging.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New CAD, Mobile CAD and Civil
Process System for Sheriff's Office
With American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-073024-91

New CAD, Mobile CAD and Civil Process System for Sheriff's Office

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

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In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

6. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
7. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
8. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
9. Make necessary investments in water, sewer or broadband infrastructure.
10. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for the new CAD, Mobile CAD and Civil Process System for the Sheriff's Office from ID Networks at a cost of \$394,672 plus \$66,687 annual maintenance.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$394,672 plus \$66,687 annual maintenance to ID Networks.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Countywide Software for Auditor's Office
With American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-073024-92

New Countywide Software for Auditor's Office

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO

TUESDAY, AUGUST 13, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
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In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for the new countywide software for the Auditor's Office from Software Solutions in the amount of \$307,900 plus \$62,239 annual maintenance fee and \$950.00 edge check signing solution from Software Solutions.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$307.900 plus \$63,239 annual maintenance plus \$950.00 for edge check signing solution from Software Solutions.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Juvenile Court FY25 DYS Amendment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the FY25 Grant Agreement Amendment, Attachment A for the realignment of funds. Program Y/E EVB Development: Maintenance Costs Budget form for Community Services \$20,000 added for Restitution. Program Behavior Change: \$1,500 taken from Maintenance Budget Form Incentives to Equipment Budget Form.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger presented the bio for review for the Ag Hall of Fame recipient.
- Mr. Metzger received a certified letter from Jon Bialy and forwarded onto Judy Wolford for review.
- Discussion of third floor remodel request at the prosecutor's office. Mrs. Metzger will gather clarification and cost.
- Joyce Gifford submitted a request to hire part-time help.
- County scanning projects: Probate Court, Engineer's Garage, Recorder's Office, Auditor's Office and Engineer's Office.

In the Matter of
Sheriff's Office Report:

The following is a summary of the report provided by Chief James Brown.

- Chief Brown noted that a new road patrol employee was sworn in yesterday. School Resource Officers are getting ready to head back to the schools.
- All the cruisers are complete and out in service. Franklin County has a Ford Explorer with 85,000 miles available that would also come with a speed trailer. The vehicle would be a good replacement for one of the School Resource Officers vehicles.
- Chief Brown explained that they are going to train 2-3 dispatchers to program radios as back up.

In the Matter of
Pickaway County Beef Project:

Tim Colburn, Pickaway Progress Partners, Steven Collins and John Essman, Pickaway County Community Foundation met with the Commissioners to provide an update on the Pickaway County Beef Project. The project is to put local beef in the hands of local families while rewarding kids from the county fair for their hard work. The organizations that participate are Pickaway County Community Foundation, Pickaway County Community Action, Train Stations Meats, Pickaway Area Recovery Services and local food banks/ non-profit. In 2024 8,000 lbs. of beef was delivered to 10 different local organizations (17 steer). A total of 53,000 lbs. of beef has been delivered in total years combined. The total project cost for 2024 was \$58,322.49 and of that was \$45,106.15 of beef and \$13,129.25 was processing of the meat through the Train Station Meats. The project came in under budget for 2024.

Mr. Collins expects that the cost for 2025 to be \$70,000 given the price of beef and recent history. The project has an impact in the community and could help a family keep on their feet and food on the table. Mr. Colburn addressed if there are any contacts that the Commissioners knew of for next year's sponsors. Mr. Colburn requested the Commissioners financial support again for next year's project. They are looking for additional individuals for processing since the project is growing. Mr. Collins is working on ways to get 4-H, FFA and the schools involved.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 10, 2024.

A total of \$495 was reported collected as follows: \$135 in dog license; \$75 in dog license late penalty; \$90 in adoptions; \$20 in owner turn-in fees; \$100 in redemptions and \$75 in microchip fees.

Three (3) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk